



UNIVERSIDADE FEDERAL DO RIO DE JANEIRO
CENTRO DE LETRAS E ARTES
ESCOLA DE MÚSICA
PROGRAMA DE PÓS-GRADUAÇÃO EM MÚSICA

Guidelines for the preparation of Academic and Professional Trajectory Memorial for admission to PPGM-UFRJ

1 DEFINITION

The term “memorial” refers to the written presentation of the candidate’s academic trajectory based on objective and concise information, with the purpose of placing the Research Proposal presented to the Program within the context of their broader academic and professional trajectory. The document has the character of an autobiographical account in the form of a reflective, retrospective, analytical, and critical narrative, accounting for the main moments and connections of the candidate’s individual trajectory.

2 STRUCTURE

The constituent elements of an academic and professional trajectory memorial are:

- 1) Cover page (the purpose of the memorial): “Memorial presented for the Selection Process of [Academic Master’s/Doctorate] 2024 at PPGM-UFRJ”;
- 2) Text body: a discursive presentation that details relevant facts and events of the candidate’s trajectory during their academic (Undergraduate and/or Postgraduate) and professional formation, interconnected with the justification for the choice of the Research Proposal’s theme, including arguments about the potential academic contribution intended and the importance of carrying it out at PPGM-UFRJ. The memorial should expand, detail, and contextualize the candidate’s trajectory beyond the information stated in their Curriculum ;
- 3) Portfolio: complementation of the candidate’s academic and professional trajectory memorial with records of bibliographic production and/or artistic production and/or technical production, as specified for each Concentration Area in the selection announcements for the Academic Master’s and Doctorate Courses in Music of the Graduate Program in Music at UFRJ (Art. 4º, IX).

3 PRESENTATION

When preparing the “Academic and Professional Trajectory Memorial” to be presented to the Graduate Program in Music at UFRJ, it is recommended to use the same formatting specifications detailed for the Research Proposal presentation, as contained in the selection announcements for the Academic Master’s and Doctorate Courses in Music of the Graduate Program in Music at UFRJ.